

2 March 1987

MEMORANDUM FOR: Comptroller
VIA: Deputy Director for Administration
FROM: John M. Ray
Director of Logistics
SUBJECT: Agency Contract Review Board

Denny

1. As you are aware, the Agency Contract Review Board (ACRB) reviews a variety of Agency contractual activities, including all contracts which exceed \$500,000. I personally believe that the Board carries out its responsibilities in a very effective (and frequently thankless) manner. Representatives on the Board expend considerable time and effort to ensure that we are indeed receiving the biggest "bang for our bucks." After the extensive review process conducted by the ACRB, the Directors of Logistics over the years have followed the Board's recommended course of action 99.99999 percent of the time.

2. Given the critical importance of the ACRB and their review of contractual resource expenditures, I think it would be helpful (and comforting) for you to observe a typical session of the Board's deliberations. I realize that you have a very busy schedule, but I think you would gain a great deal by observing one of the Board's sessions. The Board holds its meetings the first and third Tuesday of each month at 1300 hours in Room 2C19, [redacted] and, depending on the case load, the sessions usually run for two to three hours. I think the Board members themselves, representing the entire Agency, would also benefit from your visit, particularly if you could present them with some of your views on the Agency's overall funds control.

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3. Please let me know when it would be convenient for you to attend one of the Board's sessions, and we will work out the details. Since the ACRB Chairman will be off on a TDY assignment through 21 March, some time in April would be most beneficial.

O-DL/JMRA Y:mgk [redacted] (2 MAR 87) [redacted]

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John M. Ray

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DDA 87-0352
2 March 1987

MEMORANDUM FOR: DA Office Directors

FROM:

[redacted]
Chief, Management Staff

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SUBJECT:

Updating DA Office Organization Profile [redacted]

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We are in the process of updating Directorate briefing materials and one of the items needing attention is the individual Office structural diagrams and the narratives supporting the outlined positions. Attached is an old copy of your Office structure for your review. Please update accordingly to include: the overall Office function category, the Office diagram and the individual position responsibilities. Request that these updates be returned to the Management Staff, Attention: [redacted] by COB 20 March. Your efforts are appreciated. [redacted]

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Attachment
As stated

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SUBJECT: Updating DA Office Organization Profile

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